



MEETING NOTES

Meeting	Fulton County Hazard Mitigation Plan Steering Committee Kickoff Meeting		
Date	May 30, 2019	Time	6:00 – 7:00 p.m.
Location	Fulton County EOC Conference Room, Services for Children Building, 219 North Second Street, McConnellsburg, PA		
Attendees	Mary K. Seville, Planning & Mapping Director, Fulton County Planning & Mapping Department		
	Brian Barton, Fulton County Emergency Management Agency (EMA)/911		
	Seleen Shives, Fulton County Conservation District		
	Donna Welsh, Fulton County Local Emergency Planning Committee (LEPC), Ayr Township		
	Marlin E. Harr, Supervisor, Ayr Township		
	Richard Harr, Supervisor, Belfast Township		
	Kelly Peck, Secretary/Treasurer, Bethel Township		
	LuAnne Keebaugh, Secretary, Licking Creek Township		
	Rick Buterbaugh, Council Member, McConnellsburg Borough		
	Ted Gress, Supervisor, Taylor Township		
	Rod Kelly, Supervisor, Taylor Township		
	Murray Romig, Supervisor, Taylor Township		
	Eric Reckner, Emergency Management Coordinator, Thompson Township		
	Alan H. Michael, Supervisor, Union Township		
	Alan Crawford, Safety Coordinator, Mellott Company		
	Marjorie Hudson, Fulton County Resident		
Jacob M. Crider, Emergency Management Coordinator/Assistant Director, Franklin County Department of Emergency Services (DES)			
Bob Povlich, Planning Coordinator, Franklin County DES			

Discussion Points

This section summarizes each discussion point addressed during the Steering Committee Kickoff Meeting.

Introductions

Ms. Seville welcomed attendees to the meeting and the planning process. Attendees introduced themselves and identified the organizations they represented.

Planning Process

Ms. Seville discussed the planning process to be used to update the HMP. She explained that the process begins with examining the following hazards of concern for the County, as identified in the 2015 HMP:



MEETING NOTES

Natural Hazards		Human-made Hazards
Drought	Radon Exposure	Dam Failure
Earthquake	Subsidence and Sinkholes	Environmental Hazards
Flood, Flash Flood, Ice Jam	Tornadoes and Windstorms	Transportation Accident
Hailstorm	Wildfire	
Landslide	Winter Storm	

Ms. Seville described the Evaluation of Identified Hazards and Risk Worksheet that was distributed to the attendees. The worksheet captures information from each municipality regarding changes in each municipality's vulnerability to the hazards of concern and additional hazards of concern to be considered. Attendees agreed to keep the same hazards from the 2015 plan in the updated version. Attendees will complete the worksheet and return them to Ms. Seville. Attendees identified and discussed hazard events that affected the county since 2015.

Ms. Seville then discussed the process for updating the hazard profiles and the specific scenarios that will be used in assessing the County's vulnerability to certain hazards. The following scenarios will be examined using Federal Emergency Management Agency's (FEMA) Hazards U.S. (HAZUS) software:

- Earthquake: the 500-year Mean Return Period (MRP) event
- Flood: the 1-percent annual chance flood
- Wind: the 100- and 500-year MRP events

The next step in the planning process is to update the County's and municipalities' capability assessments. A Capability Assessment Survey was distributed to the attendees to collect information regarding their planning and regulatory, administrative and technical, financial, and education and outreach capabilities. Ms. Seville reviewed each capability category with the attendees. Ms. Seville then identified the National Flood Insurance Program (NFIP) Survey worksheet for gathering information from the municipal floodplain administrator regarding the municipalities' floodplain management programs and compliance with the NFIP.

Once the risk assessment and capabilities assessment are updated, they will be reviewed with the Steering Committee and general public at a public meeting.

Ms. Seville next discussed the process for updating the mitigation strategy, which consists of reviewing the existing goals and objectives, determining the status of mitigation actions from the 2015 HMP, and identifying new mitigation actions to include in the updated HMP. Ms. Seville reviewed the Mitigation Strategy 5-Year Mitigation Plan Review Worksheet with attendees. The worksheet collects stakeholders' input on the goals and objectives from the 2015 HMP and provides an opportunity for municipalities to describe the progress made on implementing their mitigation actions since the HMP was last approved. Attendees agreed to keep the 2015 HMP goals and objectives for the updated version.

Each municipality is asked to describe the status of each action that applies to that jurisdiction. Ms. Seville told the attendees about a Mitigation Strategy Workshop that will be conducted during the planning process to help



MEETING NOTES

stakeholders identify specific, implementable mitigation actions to include in the HMP. Following the workshop, a Steering Committee Meeting will be held to review the updated mitigation strategy. The Steering Committee Meeting will be open to the public.

Ms. Seville then discussed the layout of the HMP. The risk assessment, capabilities assessment, and mitigation strategy would each be included as a section of the HMP. Other sections include the County Profile, Documentation of the Planning Process, and the Plan Maintenance section.

The draft HMP will be presented to the Steering Committee for review and comment. Tetra Tech, the county's HMP consultant, will incorporate any changes identified by the Steering Committee. The draft HMP will then be posted for a period of 30 days, after which a public meeting will be held to collect and review feedback on the HMP. Tetra Tech will address any suggested changes and will submit the HMP to the Pennsylvania Emergency Management Agency (PEMA) and FEMA for formal review. Tetra Tech will make any required changes and resubmit the HMP, as necessary, until FEMA grants it "approvable pending adoption" (APA) status.

Ms. Seville explained that the HMP cannot be formally approved by FEMA until the County and at least one participating municipality formally adopt the HMP. FEMA grants APA status to let the communities know that the HMP will be approved once it is adopted so that the communities do not adopt the HMP only to have to re-adopt it after any changes are made.

Once the HMP secures APA status, the County and the municipalities will formally adopt the updated HMP. The existing HMP does not expire until September 2020. Ms. Seville stated that she expects the updated HMP to be fully approved in April 2020. The County and municipalities will then begin the implementation process, which will include conducting regular meetings of the Steering Committee and other stakeholders and implementing specific actions and projects.

Review Schedule

Ms. Seville reviewed the following project schedule with attendees:

- The risk assessment and capabilities assessment will be updated by August 2019.
- The Steering Committee will review the risk assessment and the capabilities assessment at a Steering Committee meeting to be held once the assessments are complete in late August 2019.
- The mitigation strategy will be updated by October 2019.
- The HMP will be drafted by early November 2019 and submitted to PEMA for review at the end of December 2019.
- The HMP will be submitted to FEMA for review in the middle of February 2020.
- Depending on the length of the FEMA review process, the HMP is estimated to receive APA status by April 2020.

Next Steps

Ms. Seville requested relevant documents (such as comprehensive plans, capital improvement plans, floodplain management ordinances, etc.). Municipalities will complete the four worksheets and provide them to Ms. Seville. Tetra Tech will complete the risk assessment and post the draft hazard profiles to the county HMP website. Ms. Seville thanked attendees for their time and participation.



TETRA TECH
complex world | CLEAR SOLUTIONS™



**Fulton County
Hazard Mitigation Plan (HMP) Update
Steering Committee Kickoff Meeting**



Agenda

- Introductions
- Planning Process
- Review Schedule
- Next Steps
- Questions



Introductions

- Name
- Organization
- Role
- Experience with Hazard Mitigation



Planning Process

- Update the Risk Assessment
- Update the Capabilities Assessment
- Update the Mitigation Strategy
- Update Other Sections of the HMP
- Submit the HMP for Review
- Adopt the HMP
- Implement the HMP



Update the Risk Assessment

- Hazards from the 2015 HMP

Natural Hazards	
Drought	Radon Exposure
Earthquake	Subsidence and Sinkhole
Flood, Flash Flood, Ice Jam	Tornado and Windstorm
Hailstorm	Wildfire
Landslide	Winter Storm



Update the Risk Assessment

- Hazards from the 2015 HMP (cont'd)

Human-made Hazards	
Dam Failure	Transportation Accident
Environmental Hazards	

- Any to delete?
- *Hazard Identification and Risk Evaluation Worksheet*





Update the Risk Assessment

- Update Hazard Profiles
 - Events since January 2015
 - Robust hazard descriptions
 - Updated vulnerability assessments
- HAZUS-MH Analysis
 - Earthquake – 500-year mean return period (MRP) event
 - Flood – 1-percent annual chance floodplain
 - Wind – 100- and 500-year MRP event



7

Update the Capabilities Assessment

- Capabilities
 - Planning and Regulatory Capability
 - Administrative and Technical Capability
 - Financial Capability
 - Education and Outreach
 - Self-Assessment of Capability
- *Capability Assessment Survey*
- *NFIP Survey*
- Steering Committee Meeting (open to the public) to Review Risk and Capabilities Assessments



8

Update the Mitigation Strategy

- Review Goals and Objectives
- Determine Status of Mitigation Actions
- *Mitigation Strategy 5-Year Mitigation Plan Review Worksheet*
- Identify New Mitigation Actions/Projects
 - *Focus on specific, implementable actions!*
- Conduct Mitigation Strategy Workshop
- Conduct Steering Committee Meeting (Open to the Public) to Review Updated Mitigation Strategy



9

Update Other Sections of the HMP

- County Profile
 - Updated data
- Planning Process
 - Documentation of the update process
- Plan Maintenance
 - Incorporation into other plans as well as determining ways to incorporate other plans into the updated HMP



10

Submit the HMP for Review

- Review Draft with Steering Committee
- 30-day Public Comment Period
- Conduct Public Meeting to Review the Draft
- Submit for PEMA Review
 - 14 to 28 days
- Submit for FEMA Review
 - 45 days
- “Approvable Pending Adoption” Status



11

Adopt the HMP

- County and at least one participating municipality
- FEMA Approval
- Adoption Deadline – September 2020



12



Implement the HMP

- Annual Review Meetings
- Stakeholder Meetings
- Implement Mitigation Actions and Projects
 - Integrate actions where appropriate

13



Review Schedule

- Risk Assessment
 - April – August 2019
- Capabilities Assessment
 - May – August 2019
- Mitigation Strategy
 - May – October 2019
- Draft Plan by early November 2019
- Submit to PEMA by the end of December 2019
- Submit to FEMA by the middle of February 2020
- “Approvable Pending Adoption” by April 2020

14



Next Steps

- Document Request
- Complete Municipal Worksheets
- Update the Risk Assessment

15



Questions?

Thank you for your time!

16



Contacts



Mary K. Seville
mkseville@co.fulton.pa.us
(717) 485-3717



Tony Subbio
tony.subbio@tetrattech.com
(717) 545-3580

17





AGENDA

FULTON COUNTY HAZARD MITIGATION PLAN UPDATE Steering Committee Kickoff Meeting

Thursday, May 30, 2019 | 6:00 – 8:00 p.m.

1. Introductions

2. Planning Process

- a. Update the Risk Assessment
- b. Update the Capabilities Assessment
- c. Update the Mitigation Strategy
- d. Update Other Sections of the HMP
- e. Submit the HMP for Review
- f. Adopt the HMP
- g. Implement the HMP

3. Review Schedule

4. Next Steps

5. Questions





FULTON COUNTY HAZARD MITIGATION PLAN UPDATE
Steering Committee Kickoff Meeting

SIGN-IN

Thursday, May 30, 2019 | 6:00 – 8:00 p.m.

NAME / TITLE	AGENCY / ORGANIZATION	E-MAIL ADDRESS	TELEPHONE
Bob Polick Planning Coordinator	Franklin County Des	rwpolick@FranklinCountyPA.gov	717-264-2813
ERIC BECKER	THOMPSON TOWNSHIP	ERICK@AOC.COM	340-393-1818
Richard Mann Supervisor	Bethel Twp	BethelTwp@Frontier.com	717 573 4232
Murray Romig Supervisor	Taylor Twp		814-685-3857
Rob Kelly Supervisor	Taylor Twp		717-914-3575
Ted Grass Supervisor	Taylor Twp		717-658-7841
Kelly Peck Sec/Head	Bethel Twp	BethelTwp@frontier.net	717-294-6583
SACOB M. CREDER EMC/ASST. DIR. DES	FRANKLIN COUNTY DES	SMCREDER@FRANKLINCOUNTYPA.GOV	717-264-2013
MARJORIE HUDSON RESIDENT	RESIDENT	WEBSTERSM111@aol.com	—
MARILYN E. HARK AYR TWP	AYR TWP		717-816-8614





FULTON COUNTY HAZARD MITIGATION PLAN UPDATE
Steering Committee Kickoff Meeting

SIGN-IN

Thursday, May 30, 2019 | 6:00 – 8:00 p.m.

NAME / TITLE	AGENCY / ORGANIZATION	E-MAIL ADDRESS	TELEPHONE
Alan Crawford/ SAFETY COORDINATOR	MELLOTT COMPANY	acawford@melloffs.com	717-816-8481
Donna Welsh	Fulton LEPC/Age	welsh5977@yahoo.com	717-860-6823
Seleen Shives	Fulton Co. Conservation District	seleen@fultonecounty conservationdistrict.org	717-816-9485
Ricie Buterbaugh	MS Cbg, Boro		717-485-5511
Frank H. Michael LeAnne Hebeaut Licking Creek	Union Twp Licking Creek Twp	AHMICHAEL40GMAIL COM Licking Creek 01@ frontier @frontier.net	717-503- 3547 717-830-3115
MaryK. Seville	Fulton Co. Planning	mseville@co.fulton.pa.us	919-485-3917
Brian Patton	Fulton Co EMT/911	bipatton@co.fulton.pa.us	717-485-3301

